TO

**[Receiver Name]**

[Receiver Title]

**ADDRESS:** **[Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE:**  **[Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

Sub: Landlord Recommendation Letter

Dear **[NAME]**

**[TENANT NAME]** was my tenant from  **[DATE]** to  **[DATE]**and rented my property at **[RENTAL UNIT ADDRESS]**.

While they lived in my rental, they:

* Consistently paid rent on time
* Took good care of the property.
* Responded promptly to any communication I sent.
* Were cordial and polite?
* Had no issues with neighbors.
* Cleaned up after their pet (if applicable)
* Alerted me immediately of any maintenance issues.

Overall, **[TENANT NAME]** was a clean and respectful tenant, and I would rent to them again. If you have any further questions, please don’t hesitate to reach out to me using the contact info below.

Sincerely,

**[YOUR NAME]**

**[YOUR BUSINESS NAME]**

**[YOUR EMAIL & PHONE NUMBER]**