**BID PROPOSAL**

Name of bidding company

**Contact Details:** Phone, email address, fax

**The outlines of the proposed bid** Mention the nature of the contract as well as the date and description of the bid

**Our purpose in participating in this bid** Mention your firm’s vision in participating in this bid

**Our aims and objectives as a company which are in conjunction with your company’s ethical and corporate standpoint:** List the similarities in approach between the two companies to facilitate a smoother exchange of ideas

**The estimated financial transactions:** Provide a tentative outline of the finances involved

**Our previous experience in handling such contracts:** Mention some major business deals of a similar nature

**Terms and Conditions**

**Place Heading Here**

Place bid terms and conditions here place bid terms and conditions here in detail that are according to the heading given above. Place bid terms and conditions here place