**WEEKLY TIME CARD SCHEDULE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Employee Name:** | [Name] | **Date:** | [Date] |
| **Department Name:** | [Department Name] | **Month:** | [Month] |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Time** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** | **Sunday** |
| 7 AM |  |  |  |  |  |  |  |
| 8 AM |  |  |  |  |  |  |  |
| 9 AM |  |  |  |  |  |  |  |
| 10 AM |  |  |  |  |  |  |  |
| 11 AM |  |  |  |  |  |  |  |
| 12 PM |  |  |  |  |  |  |  |
| 1 PM |  |  |  |  |  |  |  |
| 2 PM |  |  |  |  |  |  |  |
| 3 PM |  |  |  |  |  |  |  |
| 4 PM |  |  |  |  |  |  |  |
| 5 PM |  |  |  |  |  |  |  |
| 6 PM |  |  |  |  |  |  |  |
| 7 PM |  |  |  |  |  |  |  |
| 8 PM |  |  |  |  |  |  |  |
| 9 PM |  |  |  |  |  |  |  |
| 10 PM |  |  |  |  |  |  |  |