**LOGISTICS MANAGER RESUME**

Name: Felix Lindon

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**PROFESSIONAL SUMMARY**

Logistics manager successful with negotiating transportation contracts for small packages and air freight for clients. Excellent at using technology to limit paperwork and improve processes.  
Skilled at collaborating with cross-functional teams to drive business goals and reach cost-effective solutions. Accustomed to union and non-union environments.

**SKILLS**

* Supply chain distribution
* Negotiating

**WORK HISTORY**

**Relationship building (Logistics Manager)**

Company Name, City, State

03/20XX to Current

**Vendor management**

* Expedited resolutions of shipping errors and packaging mistakes.
* Staff management
* Manages relationships with 30+ vendors, planning procurement of key components and supervising distribution and logistics with
* 3PL partners.
* Cost accounting
* Budget management
* International purchasing

**EDUCATION**

**Bachelor of Science** **Logistics Coordinator, 06/20XX to 04/20XX**

* Improved quality assurance operations by inspecting materials and verifying delivery compliance.
* Gathered and analyzed supplier, inventory and distribution data to assess areas in need of improvement.
* Revised production schedules to meet dynamic conditions such as supply shortages and backlogs.

**Expeditor, 08/20XX to 06/20XX**

* Addressed internal supply problems head-on and developed creative solutions to prevent delays and missed targets.
* Conferred with managers, sales teams and engineering personnel to revise plans and achieve demanding targets.
* Checked prices and calculated totals for accurate invoice processing.