TO

**[Receiver Name]**

**[Receiver Title]**

**ADDRESS: [Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE: [Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

**Sub:** Thank You Letter to Donor

Dear **[Donor's Name]**,

I am writing to express my sincerest gratitude for your generous donation to **[Organization Name]**. Your support is crucial in allowing us to continue our work and make a positive impact in the community.

Your contribution of **[Donation Amount]** will be used to **[Brief Description of How the Funds Will Be Used]**. This will help us **[Insert Impactful Outcome]**.

We greatly appreciate your commitment to our cause and your willingness to support us in achieving our mission. Your donation will make a significant difference in the lives of those we serve.

Once again, thank you for your generous support. We are grateful for your partnership and look forward to continuing to work together to create positive change.

Sincerely,

**[Your Name]**