TO

**[Receiver Name]**

**[Receiver Title]**

**ADDRESS:** **[Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE:**  **[Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

**Sub:** Volunteer Thank You Letter

Dear **[Name],**

Thank you so much for **[Describe What The Volunteer Did]**.With your help, we were able to **[Explain The Outcome Of The Event Or Project They Helped With And Their Specific Impact]**. We truly couldn’t have done it without you.

**[If Appropriate, Explain How The Volunteer’s Work Contributes To Your Overall Mission Or Cause]**.

You really shined at **[Event Or Project They Helped With If Applicable],** and we would be lucky if you helped again. If you’re interested, take a look at our upcoming events and volunteer opportunities on our website, **[Include The Link To Events Page Here]**.

We would love to see you there!

Thanks again for all your hard work and support!

Sincerely

**[Name]**