TO

**[Receiver Name]**

[Receiver Title]

**ADDRESS:** **[Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE:**  **[Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

Sub: Nursing Cover Letter

Dear **[NAME]**

I’m pleased to write to you regarding my application for the nursing position advertised on  **[WEBSITE NAME]**. I believe my qualifications and experience make me an ideal candidate for this job.

I have a master’s degree in nursing and **[#]** years of proven experience managing patients and staff effectively. I am an extremely organized, calm, and patient professional with excellent leadership skills. In my time at **[NAME]** Hospital, I’ve earned a reputation as the go-to for getting newly licensed nurses up to speed and have received excellent feedback from all **[#]** of the nurses I’ve mentored.

Currently, I evaluate the medical conditions of up to **[#]** patients daily and have implemented a rotational system to manage patient care and coordinate workforce management. During this time, I’ve been recognized as a dedicated, ambitious, and reliable person who can work without supervision.

Additionally, my **[#]**  years of experience as an Assistant Nurse at The **[NAME]** helped me realize clinical duties I learned over the course of my education.

While employed there, I was mentioned by name several times in our online reviews for my Spanish proficiency and for handling sensitive matters with patients and their families gracefully.

I believe I have a lot to offer your organization as I am seeking a challenging work environment where I can fully exercise my skills. I look forward to hearing from you and would love to discuss my qualifications further during an interview.

Sincerely,