TO

**[Receiver Name]**

**[Receiver Title]**

**ADDRESS:** **[Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE:**  **[Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

**Sub:** Proof of Fund Letter

Dear **[Name],**

This letter and enclosed financial statements are to certify that **[Name Of Person Or Company]** has been a client with our bank since **[Year]** and is in good standing.

**[Name Of Person Or Company]**  has a total combined balance of cash deposits with our bank of USD  **$\_\_\_\_\_\_.** We have attached copies of the statements for each of **[Name Of Person Or Company]** accounts at our bank.

If you require any further information or have any questions, please do not hesitate to contact us directly at **[Email And/Or Phone Number].**

Sincerely

**[Name]**