TO

**[Receiver Name]**

[Receiver Title]

**ADDRESS:** **[Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE:**  **[Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

Sub: Nursing Letter of Recommendation

Dear **[NAME]**

I am writing on behalf of  **[NAME]**  for a position in the  **[UNIVERSITY NAME]** nursing program. I have had the privilege of teaching  **[NAME]** in my biology class at Shawnee Mission East High School for the past year.

 **[NAME]**  is one of my best students. He is always on time for class, turned in his assignments promptly, and advocated for himself and his peers. When many of my students were struggling with a specific concept,  **[NAME]**  organized a study group. He took time outside of class to teach his peers and help them build confidence in themselves.

 **[NAME]** recently received our school’s highest honour, the Jane Young Outstanding Student Award. This is awarded to five students each year who have exhibited leadership and dedication to their academic success. I was honored to be chosen to present this award to  **[NAME]** .

 **[NAME]**  would make a great addition to your nursing program. I believe he would not only excel in the program but be a leader to his fellow nursing students.  **[NAME]**  is always looking for ways to go above and beyond for others and any nursing program would be lucky to have him.

Thank you for your time and consideration,