**PRESENTATION EVALUATION FORM**

**Technical Explanation** 10 points

[ ]  Effectively explains new information to audience.

[ ]  Demonstrates understanding of how topic is important for audience.

[ ]  Can understand, interpret, and apply learned materials and concepts Uses references properly.

**Oral Presentation** 20 points

**Preparation** 05 points

[ ]  Speaks comfortably without notecards Uses proper American English

**Effectiveness of presentation** 05 points

[ ]  Presents well “mechanically” does not block screen, doesn’t exhibit nervous behaviors, etc.

[ ]  Explains slides effectively.

**Organization** 05 points

[ ]  Plans and delivers an oral presentation effectively; applies the principle of “tell them3”— is well organized.

[ ]  Introduction is oriented to help audience understand the general topic Goals of talk are explained clearly.

[ ]  Flow of thought: Items presented in logical order Summary and Conclusions: summarized main points.

**Group Cooperation** 05 points

[ ]  Material divided among group members appropriately Smooth transitions between group members’ presentations.

**Professionalism** 05 points

|  |
| --- |
|  |
|  |
|  |