**DONATION REQUEST LETTER**

Subject: Help us raise money for **[Nonprofit Mission]**!

Dear **[Donor’s Name]**,

I am **[name]** and I am the **[position]** of **[nonprofit’s name]**. At **[nonprofit’s name]**, we seek to help **[nonprofit mission]** by **[actions nonprofit has taken, use an emotional story about what your nonprofit has one so far and the lives they have changed. Give a specific example of your impact.]**

While we have made some great strides, **[nonprofit’s name]** still has a lot to accomplish.

We need your support to **[new project or event that you’re asking donations for]**.

Would you consider donating **[donation amount, items, or services that you need]** to help us achieve our mission?

If you have any questions, I would be happy to provide you with more information about how you can help support our work at **[nonprofit’s name]**.

We greatly appreciate your donation, and it will be used to **[insert how the donations will be used and the impact that this donation will have]**. If you wish to contribute, please fill out the attached form or give us a call at **[phone number]**.

Please join us! With your donation, we’re one step closer to **[insert goal]**!

Sincerely,

**[Name]**

**[Nonprofit Website]**

**[Email]**