Move in payment receipt

Record rent and the security deposit as separate payment items.

Receipt number _____ Payment date _____

Payer or tenant name _____

Landlord name _____

Property address and unit _____

_____

Lease date or reference _____

Payment details

Currency _____ Method _____ Reference _____

Payment received	Amount
Security deposit	
Rent for _____ to _____	
Other described payment _____	
Total received	

Add the amounts actually received. Describe any other payment separately.

Acknowledgment

I acknowledge receipt of the payment recorded above.

Received by _____ Role _____

Signature _____ Date _____

Give a copy to the payer and keep a copy with the lease and payment records.

General example and legal notice

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